

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 20<sup>th</sup> August 2020 at 7pm using remote access.

**PRESENT:**

Councillor	Andrew Steele (Chair)		
Councillors	Kathryn Smith	Kirsty Smahon	Simon Peers
	Mark Walker		

**In attendance:** One resident and the locum Clerk.

**1 APOLOGIES:** Cllrs. Hopwood and Mitchell. Neither was able to access meetings whilst these were being held virtually. Cllr. Smith was due to attend a Village Hall committee meeting and sought advice regarding when meetings would be held there again. Cllr. Peers had already spoken to one of the committee about this.

**2 DECLARATIONS OF PECUNIARY INTEREST:** Cllr. Walker regarding the Westwood Farm planning application.

### 3 PUBLIC PARTICIPATION

One member of the public was in attendance and raised the following issue;

- Disappointment regarding how few people took part in the treasure hunt and a view that the prize offered was not appropriate for those for whom the treasure hunt was intended.

### 4. TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS OF THE PARISH COUNCIL HELD ON 8<sup>th</sup> JULY 2020, 16<sup>th</sup> JULY 2020 and 22<sup>nd</sup> JULY 2020

It was **resolved** that the minutes of the extraordinary meeting of the Parish Council (PC) held on 8<sup>th</sup> July 2020 having been circulated, be approved and that the Chair be authorised to sign.

It was **resolved** that the minutes of the meeting of the PC held on 16<sup>th</sup> July 2020 having been circulated, be approved and that the Chair be authorised to sign.

It was **resolved** that the minutes of the extraordinary meeting of the PC held on 22<sup>nd</sup> July 2020 having been circulated, be approved and that the Chair be authorised to sign.

### 5. PLANNING

#### a. Planning Applications Received

- 20/01225/FUL - London Bridge Filling Station 235 Tadcaster Road - Installation of 2no. EV charging bays with associated infrastructure.
- 20/01246/FUL - Westwood Farm, Westwood Lane - Erection of agricultural storage building (resubmission).
- 20/01358/TCA - Greystones 90 Main Street - Fell 2no. Leylandii trees in a Conservation Area
- 20/01224/FUL - Nurseries Caravan Park, Askham Lane - Variation of condition 3 of permitted application 12/03734/FUL to allow caravan and camping site to be operated all year round

The Clerk had replied to the first two listed using delegated authority having taken into account views expressed by Councillors. The PC had **no objections** to any of the above. However, regarding the caravan park, it was suggested that consent be conditional on traffic to the site being directed along the A1237 and not through the village and that a sign to this effect be put up.

#### b. Planning Decision Notices Received

- 20/00562/FUL - 4 The Court Main Street - Single storey extension with patio after demolition of existing conservatory, installation of 3no. roof lights to east elevation and 5no. roof lights to west

elevation, re-roof dwelling, installation of replacement windows and conversion of existing home office and store room within former garage outbuilding to home gym. Approved.

The above decision was noted.

- Land to west of Brackenhill 18/00061/FUL | Erection of dwelling following demolition of existing buildings | Land to West of Brackenhill Askham Bryan Lane Askham Bryan York.

An anonymous letter had been received regarding this application suggesting differences between what planning permission had been given for and what had been built. There was concern that a painted grey roof had been built when the application had promised a living green roof. There had also been problems with discharge into a ditch during construction. Cllr. Walker would get a photograph and send to the Clerk who would write to the Planning Officer.

## 6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

A Police practice event on Mill Lane had caused some concern.

## 7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook was not in attendance.

## 8 OTHER MATTERS

**8.1 AJ1 Project Road Safety Fund application and consultation.** There had been forty responses to the consultation regarding controlling traffic speeds in the village, all supported some form of control with 85% in favour of the Vehicle Activated Signs, 7.5% against and 7.5% unsure. Some responses suggested alternative control measures such as speed humps, chicanes and making Chapel Lane one-way. There was a concern that the signs might get stolen and concern about having a flashing light in front of properties. The signs could also be used to gather data for evidence. The consultation responses would be used to support the application for funding. The estimated cost of two signs is £9,000 making use of City of York resources, this includes £500 per site for someone to come out to assess the location. Accident history is considered in accessing any grant application (the officer at City of York Council with this data was due to return from leave on 24<sup>th</sup> August). The application was being put together for submission by Cllrs. Smahon and Steele. It was noted that it takes about a month for an application to be considered once submitted. It was noted that the application might not necessarily be successful.

**8.2 Natural Environment Group committee.** There had been two responses to the emails and letters the Clerk had sent to members of the previous committee.

**8.3 Maintenance programme of the recreational area.** Matters arising from the playground inspections had been addressed. Cllr. Smith had cleaned the swing seats and tried to clean the bench; it may need a couple of coats of varnish. The timber is solid. Cllr. Steele offered the use of a power sander and there was discussion about power supply. Cllr. Peers would seek to provide a generator. Cllrs. Peers and Steele had put in stakes and two layers of rope. The anti-pigeon spikes and the top of the frame for the swings were no longer effective, Cllr. Steele would try to get them pointing upwards. The Clerk would pursue the contractor who was to widen the gate entrance. Cllr. Steele had addressed the concern about finger traps in the wall. There was concern regarding frequency of grass cutting, Cllr. Steele would speak to the contractor about this.

**Damage to flagstones outside 31 Main Street.** It was agreed that the Clerk contact City of York Council to report this.

## 8.4

## 9 FINANCE

### 9.1 Bank Reconciliation.

The Responsible Financial Officer (RFO) reported that the bank balance as of 10<sup>th</sup> August 2020 was £5114.42.

### 9.2 Report of invoices to be paid in August/September

- Clerk's Salary 01/06/20 to 30/06/20 plus deductions payable to HMRC.
- Yorkshire Local Councils Associations (YLCA) training - Introduction to the Planning System, Webinar Session on 15 July 2020 - £22.50
- Blue poly rope 6mm 220m - £19.78
- Rounded Wooden Stake 1.2m x 50mm £87.29 + £17.46 VAT
- Grass Cutting of Recreational Area (4 cuts @ £52.50 done 28/5, 11/6, 8/7 & 7/8) and Play Equipment Inspections (4 @ £30 done 11/6, 24/6, 15/7 & 30/7) - £330 + VAT

## 10 CORRESPONDENCE

A list of correspondence received since the last meeting (items 100-111) had been circulated and the contents noted. Cllr. Steele had received a letter from a resident regarding a bench near the pond placed in memory of their neighbours. The correspondent was unhappy with the siting of a sign adjacent to the bench and the adverse effect on the view and the location of a bin. Comparisons were made in the letter with a similar pond in a neighbouring village suggesting the one in Askham Bryan was not being adequately maintained. Councillors noted that the bench, bin and sign were in the same location as they had been for many years and were unclear why this was now an issue, especially as previous reports had indicated that residents were happy with the pond. It was noted that the pond in the neighbouring village was larger and could be accessed from all directions and therefore the comparison was not like for like. Waders had been bought to allow weed to be cleared. There were two signs warning of deep water and the one by the bench was not straight. Cllr. Smahon would speak to a contact for Yorkshire Wildlife and Cllr. Peers would speak to a resident who had previously been involved with the pond. The need to communicate PC actions regarding the pond to the village was noted. The vegetation around the pond and mowing had been done recently by a resident (the pond area had previously been cleared by those on community service). The Clerk would draft a reply to the correspondent and circulate to Councillors for consideration.

## 11 DATES OF MEETINGS FOR 2020-2021

The dates of PC meetings for 2020 were noted as follows; 17 September, 15 October and 19 November 2020. These meeting to be held using remote access until current restrictions are relaxed.

The dates of PC meetings for 2021 were noted as follows; 21 January, 18th February, 18th March, 15<sup>th</sup> April, 20th May, 17th June, 15 July, 19 August, 16 September, 21 October and 18 November.

The meeting closed at 8:25pm

Signed

Chairman  
17 September 2020